

	Gasóga na hÉireann / Scouting Ireland			
	No.:	Issued:	Amended:	Next Review Date:
		7 th December 2020	n/a	30 th November 2021
	Category: Project Team Group Leader Training Review			
Volunteer Resource Management & Group Support Department				
Related Documents:				
Revision	Date	Description		
1	7 th Dec 2020	Document		

Description

The Group leader Training Review Project Team will be a Project Team within the Volunteer Resource Management & Group Support Department. The Group Leader Training Review will cover the Delivery Format and Syllabus of the Current Group Leader Modules and Syllabus and provide a forum of change is needed in the that current Training Model that Scouting Ireland operates.

Duration of Term

Project Team duration: 6 months

Commencing: 1st January 2021

Termination: 30th June 2021

The Project Team will be appointed by the Core Team.

Aims of the Team

The GL Project Review Team aims are as follows:

To Review the Current Format/Model of Group Leader Training

To Review the Current Delivery/Method of Group Leader Training

To Review the Current Syllabus of Group Leader Training

To maintain the Aims and Objectives as set out in the Group Leader Training including Induction, Basic and Advanced courses.

To make recommendations for suggested changes/amendments where deemed necessary to keep up to date with changing Policies, Rules etc. Within Scouting Ireland and any external

governance policies which may influence same to ensure latest and most up to date correct information is being delivered.

Accountability

All persons on the Project Team will be accountable to the Department Manager, the Core Team Lead and the Core Team.

All members of the team must adhere to the Support Team Code of Conduct and will receive a Letter of Appointment.

The Project team budget will be approved by the Core Team.

Reviews

Reviews will be conducted every six months of the project by Department Manager and submitted to the Core Team for consideration.

A report and review should be submitted to the Core Team within 6 weeks of the completion of the 6 - month project.

Meetings

The Project Team shall meet as deemed necessary to complete the task outlined. Some Professional Support Staff will be assigned to the Project Team to support the completion of the project.

Additional Information

- Meetings will be conducted via teleconferencing platform and in person as appropriate
- Support roles and team structure will be defined by the Core Team
- All individuals appointed to the project team must be formally approved by the Volunteer Resource Management and Groups Support Department Core Team
- The Core Team may request additional duties to be assigned to the Project Team
- The terms of reference can be subject to change by the Core Team
- Reasonable expenses will be reimbursed for expenditure incurred in carrying out these roles
- The Scouting Ireland Financial Handbook must be adhered to
- All individuals appointed will be required to complete and agree to a verification process
- The work of the Support team must support Scouting Ireland's Strategy
- The work of the Support team must not compromise the companies risk register
- The work of the Support team must be in line with good governance



Measurables

- Create a 6-month project plan
- Create an action plan in consultation with the Core Team
- Make recommendations regarding the development of Volunteer Training in Scouting Ireland

Options

You may apply for both the Team Lead or Team Member or both positions at the link below.

1. Team Lead
2. Team Member

[https://forms.office.com/Pages/ResponsePage.aspx?id= bDp4kmVmEWIMGXcrKR75Qla_iNuNPVKoYOmDYBIXx5UM1JTWjNTNFJWNzc2WFZQMvHOU1BFRDFBNC4u](https://forms.office.com/Pages/ResponsePage.aspx?id=bDp4kmVmEWIMGXcrKR75Qla_iNuNPVKoYOmDYBIXx5UM1JTWjNTNFJWNzc2WFZQMvHOU1BFRDFBNC4u)

Interviews

Interviews for the Team Lead Position will take place on the 21st of December and for Project Team Members, interviews will take place in early January 2021.