



Scouting Ireland's International Team

Terms of Reference

1. Introduction

The International Team of Scouting Ireland is responsible for the coordination and management of the organisation's international activities, partnerships, and representation. The primary focus of the team is to ensure as many members as possible benefit from appropriate, accessible and engaging international activities, both in Ireland and abroad. The team also supports the strategic development of international Scouting and ensures alignment with the mission, vision, and values of Scouting Ireland, as well as its obligations as a member of the World Organisation of the Scout Movement (WOSM).

2. Purpose

The purpose of the International Team is to:

- Enable high-quality, impactful international Scouting experiences for all members.
- Promote and coordinate participation in international events and programmes.
- Establish and maintain strong partnerships with other National Scout Organisations (NSOs) and relevant bodies.
- Maintain and enhance the reputation of Scouting Ireland on the international stage.
- Support the development of global citizenship, cultural understanding, and peace education through Scouting.
- Ensure Scouting Ireland is appropriately represented in international fora.
- Maximise the benefits of WOSM membership for Scouting Ireland and its members.

3. Scope of Responsibilities

The International Commissioner and the International Team shall:

- Coordinate Scouting Ireland's involvement in international events (e.g., World Scout Jamboree, World Scout Moot, Roverway, Conferences, JOTA-JOTI, etc.).
- Support and guide Scout Groups and Counties in planning and delivering international projects, exchanges, and travel.
- Build and maintain strong, strategic partnerships with international Scout organisations.



- Promote international Scouting opportunities and provide access to relevant training and support.
- Contribute to the development and delivery of international education resources within the Youth Programme.
- Maintain strong representation of Scouting Ireland within WOSM and other international bodies.
- Enable opportunities for youth involvement in international decision-making and representation.
- Collaborate with other teams and departments within Scouting Ireland, as required.
- Ensure that international activities align with the policies, safeguarding requirements, and ethos of Scouting Ireland.

4. Key Roles within the International Team

International Commissioner (Chair)

- Provides leadership and strategic oversight of the team.
- Acts as the primary representative of Scouting Ireland internationally.
- Liaises with WOSM and external international partners.
- Appointed by the Board of Directors of Scouting Ireland.

Provincial International Coordinators

- Promote and develop the international dimension of Scouting within the Scout Province
- Represent the Scout Province at meetings of the International Team.
- Disseminate information received from other Scout Organisations to the relevant members of the Association within the Province.
- Assist and advise Scout Groups and Scout Counties within the Scout Province in the organisation of international events and activities.
- Appointed by the Provincial Commissioner.

Heads of Contingent

- Responsible for coordinating Scouting Ireland's participation in certain Regional and World Events.
- Appointed by the International Commissioner and ratified by the Board of Directors, per event, as required.

Team / Project Leads

- Support specific portfolios (e.g., Supporting Groups Going Abroad, International Events, Partnerships, Training & Support).
- Coordinate sub-teams or project groups as needed.



- Appointed by the International Commissioner, identified following expressions of interest received via open call.

International Team / Project Members

- Support specific portfolios or projects.
- Appointed by the International Commissioner, identified following expressions of interest received via open call.

5. Required Competencies for International Team Members

The list below highlights the competencies that most suitable applicants will possess.

- Passion for international Scouting.
- Knowledge of Scouting Ireland's aims, programme, structures, policies, and procedures.
- Good understanding of, or a willingness to learn about, World Scouting's aims, structures, and operations.
- Strong interpersonal and social skills; ability to build and maintain positive relationships.
- Understanding and appreciation of other cultures, with a respectful and inclusive attitude.
- Ability to operate in alignment with Scouting Ireland's values, safeguarding policies, and Code of Conduct.

6. Reporting and Accountability

- International Team members report to the International Commissioner, who in turn reports to the Chief Scout and or the Board of Directors, depending on the area of work.
- Regular updates and an annual report will be submitted, in consultation with relevant staff members where appropriate.
- The International Commissioner will report to the Chief Scout and the Board of Directors on behalf of the International Team at least quarterly.
- Members must operate in accordance with Scouting Ireland's policies, governance, and safeguarding structures. They are expected to comply with Scouting Ireland's Safe from Harm and Code of Behaviour standards.

7. Meetings

- The team shall meet at least quarterly, with additional meetings or sub-group/project sessions as required.



- Formal minutes and action points will be recorded and shared with team members and relevant staff members.
- Sub-groups / project teams may be established to manage specific events, partnerships, or thematic areas.

8. Term

- Team members will serve for a timeframe that is agreed on an individual-by-individual basis between each member and the International Commissioner.
- The proposed, but not confirmed, terms are:
 - Task-based volunteering (1 - 3 months)
 - Short-term projects (3 – 12 months)
 - Long-term projects (12+ months)
- No term will run for longer than three years.

9. Budget and Resources

- The team will be allocated an annual operational budget, as part of the budget of the International Commissioner portfolio.
- Allocations from the budget will be agreed by the International Commissioner and relevant staff in advance.
- All expenditure must comply with the company's financial procedures and reporting requirements and be in accordance with Scouting Ireland's Finance Handbook.