

	Gasóga na hÉireann / Scouting Ireland			
	No.:	Issued:	Amended:	Next Review Date:
	PSD –TOR 3	November 2022	n/a	September 2023
	Category: Project Team – Terms of Reference			
Programme Services Department : Explorer Review Team				
Related Documents:				
Revision	Date	Description		
	Nov 2022	Document Issued		

Description

The Explorer Belt Review Team will be a project team formed to review, experiment, and make changes to the Explorer Belt event to ensure the event remains relevant to young people in the future. It will also consider the challenge event in the context of the Scout Programme, social change and relevant issues of interest to young people.

The team will also organise the Explorer Belt over the next 2 years (depending on progress of change and review). This team can organize open calls to build the organization team for each year's event. Therefore, the team's main function is higher level review, tweaking and experimentation, implementing changes and finally producing a report and outcomes.

The team will produce a report annually to indicate progress, work completed and future changes.

The size of the team will ideally be 6 people

This open call will seek to form a team of experienced individuals who have been involved in the organization of Challenge based events (organization, logistics, programme) or have wider experience in organising events which have a programme focus. A Project Lead will be appointed and sought within the team. This nominee will be the point of contact for the volunteer staff, the department core team and the relevant professional staff.

Duration of Term

This project team will be established for an initial period of 24 months (and potentially 36 months depending on outcomes) working between November 2022 and 30th September 2024 or until the completion and reporting on the project review.



Aims of the Team

The Explorer Belt Review Team aims are as follows:

- To deliver a series of Explorer Belt events that meets the organisation's objectives.
- Conduct a review of all aspects of the event and wider context of the event. Team size, selection, standards, assessment, links to external awards, programme/competition balance.
- Mandate to review, tweak, experiment and try out new ideas and concept with the aim of creating a challenge event that is relevant to the Venture and Rover programme, social issues and young people.

Accountability

All persons on the Explorer Belt Review Team will be accountable to the department manager and/or Project Events Manager from the Scouting Ireland Staff structures, through the Project Lead.

The team will also report to the Department Core Team as requested.

The Project Events Manager will be responsible for any budgets or spending associated with this team and also provide professional support for the event.

Reviews

Reviews will be conducted at the end of term of the project by the Department Manager or delegated person.

Additional Information

- Meetings will be conducted through Teams/Zoom and in person as appropriate.
- Project roles and team structure will be defined and agreed with Core Team
- Reasonable expenses will be reimbursed for expenditure incurred in carrying out these roles.

Measurable

- Review of the Explorer Belt event – including all aspects including how teams are formed and trained. Health and safety and necessary fitness and knowledge.
- Outline plan of tweaks and experimentation agree for each event with review report
- Surveys and wider consultations are encouraged to support suggested changes.
- Cost neutral, budget is not exceeded
- A strong programme theme – balance between programme and competition
- SPICES are incorporated into every section of the programme



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