

Letter to Group Leaders and Group Contact

Re: Annual General Meeting – Saturday 10th September 2022

Eligibility of Scout Groups to Participate in the 2022 AGM

Dear Group Leader and Group Contact,

The 2022 Annual General Meeting takes place in the **RDS Concert Hall**, Ballsbridge, Dublin 4, on **Saturday 10th September 2022**.

For Scouts Groups to be eligible to fully participate in the 2022 AGM, i.e. to nominate members for election as Directors, to submit motions and to vote and attend the 2022 AGM, each Scout Group must (i) be registered as a Member of the Company (having nominated a Group Nominee) and (ii) be in receipt of a Group Charter for 2022..

(i) Be Registered as a Member of the Company:

Many of our Scout Groups have already completed this process since we first contacted all Scout Groups regarding this in March 2019. Each Group can do this in 3 simple steps:

1. Each Scout Group must **identify a nominated person** at a Group Council.

The person is generally the Group Leader or Group Council Chair but can be any member of the Group Council. This must be done at a Group Council. If your Group is already registered, but the name of your nominee has changed in the last year, it is important to update National Office, to ensure that important AGM communications, such as ballot papers are sent to the correct person in your Group.

2. Fill in and return one of the following forms depending on our Scout Groups status:

If your Scout Group is an **Unincorporated Association** you should fill in this form [Link 1](#)

If your Scout Group is a **Body Corporate** or a **Company** you should fill in this form [Link 2](#)

[Note: This was identified on your census return this year (98% of Scouting Ireland Scout Groups are Unincorporated Associations.)]

3. Return completed form to National Office by post (see address below) or email to groupcharter@scouts.ie before midnight **Friday 10th June 2022**.

(ii) Be In Receipt of a Group Charter:

All Scouts Groups who have completed the 2022 Census, have paid or have entered into an arrangement to pay their Registration Fees and have submitted their Annual Accounts will have recently received their Group Charter, 2022. If you have fulfilled these criteria and have not yet received your Group Charter, please contact your Provincial Support Officer.

Should you have any questions in relation to registering as a Company Member or regarding your Group Charter; please contact your Provincial Support Officer. Contact information can be found here [Link 3](#)

We look forward to seeing you at the Scouting Ireland AGM, on Saturday 10th September 2022.

Yours sincerely,

Matt Kavanagh

Company Secretary Scouting Ireland / Gasóga Na hÉireann