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|  | Gasóga na hÉireann / Scouting Ireland | | | |
| | Document No. VGS-TSP-001 | Issued 01 st August 2025 | Last Amended | Next Review |
| | Category: The Scout Province | | | |
| | Title: Terms of Reference Provincial Chairperson | | | |
| | Department: Volunteer & Group Support Department | | | |
| | Related Documents: The Scout Province | | | |

1. Role Description

- 1.1. The Provincial Chairperson is an appointed Provincial Officer. They are primarily responsible for presiding at meetings of the Provincial Management Support Team.
- 1.2. They are responsible for ensuring that the business of this Committee is carried out properly in line with The Standing Orders.
- 1.3. The Provincial Chairperson may be asked to represent the Province at events or occasions when the Provincial Commissioner is unable to attend.

2. Appointment Term

- 2.1. This term is concurrent with that of the Provincial Commissioner.
- 2.2. They may be eligible for re-appointment.

3. Appointment

- 3.1. The Scout Province Chairperson is appointed by the Provincial Commissioner. They are approved by the Provincial Management Support Team.

4. The Provincial Chairperson is a member of:

- 4.1. The Provincial Management Support Team.
- 4.2. The Provincial Officers Team.

5. The Provincial Chairperson works with:

- 5.1. Provincial Commissioner.
- 5.2. Provincial Secretary.
- 5.3. The Provincial Management Support Team
- 5.4. Scouting Ireland Staff as relevant.

6. The Provincial Chairperson is accountable to and supported by:

6.1. The Provincial Management Support Team.

7. Key Competencies and Skills:

7.1. Excellent written and oral communication skills.

7.2. Strong interpersonal skills with the ability to motivate others and build consensus and participation.

7.3. Ability to work on own initiative as well as part of a team.

7.4. Proven strong leadership skills.

7.5. Creative problem-solving acumen.

7.6. Self-awareness and proven conflict resolution skills.

7.7. Demonstrate ability to maintain independent and objective judgement.

7.8. Willingness to actively design and contribute to the strategic vision of the Scout Province.

7.9. Acceptance of the fundamentals of Scouting.

7.10. Willingness to undertake training in the furtherance of the role.

7.11. Willingness to take decisions in the best interest of the Scout Province.

8. Termination Of Appointment:

8.1. At the discretion of the Provincial Commissioner with the approval of the Provincial Management Support Team.

8.2. The Provincial Chairperson is coterminous with the election term of the Provincial Commissioner. Should the Provincial Commissioner finish their appointment before this three-year term is complete, the role of the Provincial Chairperson is vacated.

8.3. Termination of appointment shall occur

8.3.1. on resignation of appointment

8.3.2. By mutual agreement

8.3.3. On completion of the term of office

8.3.4. Where the Scouter is non-compliant with Scouting Ireland Safeguarding or Garda Vetting/Access NI Policy